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GENERAL SERVICES ADMINISTRATION FEDERAL ACQUISITION SERVICE AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!™, a menu-driven database system. The INTERNET address for GSA Advantage!™ is: <http://www.GSAAdvantage.gov>.

Schedule Title:	Logistics Worldwide (Logworld).
Federal Supply Group:	874V
SIN:	874-504, 874-504RC
Federal Supply Class:	R706
Contract Number:	GS-10F-0266W

Ordering Information,
Contractor &
Contract Administration:

LR-ASSOCIATES, LLC
8423 Chillum Court
Springfield, VA 22153

Tel: (571) 237-5545
Fax: (703) 337-4390

Lee Rainer, President, lrconsulting@cox.net

For more information on ordering from Federal Supply
Schedules click on the FSS Schedules button at
<http://www.gsa.gov/schedules-ordering>

Contract Period:	August 04, 2010 through August 03, 2015
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Business Size:	s - Small Business vob – Veteran Owned Business sdvob – Service Disabled Veteran Owned Business
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SUMMARY

LR-Associates, LLC is a logistics company that specializes in asset and property management support services. Registered in the Commonwealth of Virginia, LR-Associates, LLC is a small business and U.S. Veteran-Owned.

Our areas of expertise include:

Supply Chain Development - We identify cost reductions and improve efficiencies by: Gathering information about your supply chain; Determining if your inventory have special warehousing needs; Evaluating your manufacturing and sourcing strategies; Discovering where processes are breaking down and cost more than they need too; Providing innovative solutions and ideas; and Making improvements in existing processes.

Property and Asset Management - We implement a fully scalable solution which consists of the following processes: Security (Maintain accurate records for sensitive property); Accountability (Track movements and record changes throughout property life cycle); Inventory (Verify counts and reconcile results, report loss, theft, or damage to assets); Receiving (Ensure property is properly recorded assigned, and maintained); Reporting (Develop and use DCMA approved Property Management Plans in accordance with FAR 52-245-1); and Disposal (Manage assets reutilization thru retirement).

Warehousing - We provide professional warehousing personnel specializing in the following areas: Core Support (Receiving, Loading, Quality Assurance, Warehouse Design, Inventory Control, Pick/pack/verify, Staging, Shipping); and Advanced Support Includes (Task management, Productivity tracking, Yard management, Appointment scheduling, Vendor performance, Work order management, Warehouse transfers, Order consolidation).

Distance Learning and Training - We have highly qualified educational specialists who can design and facilitate customized courses to include: Course design content and delivery; Customized training programs; and Management functions to include basic reporting, tracking, and administration. We also provide courseware content updates and upgrades.

In addition to providing logistical support services, our team will provide the required expertise to improve the procurement processes and operations consistent with Federal Acquisition Regulations (FAR). Our team will provide auditing services to include cost recovery and containment; Identify savings opportunities; Establish best practices and procurement strategies; Provide access to data including; contract costs, terms, and conditions. All of these services ensure that we achieve customer satisfaction promptly and consistently.

Contract Vehicles:

- Service-Disabled Veteran-Owned Small Business (SDVOSB)
- SBA Small Disadvantaged Business (SDB)
- 8 (a) Certification (Pending)

ORDERING INFORMATION

Operation Hours	8:00 a.m. - 5:00 p.m. Eastern Standard Time, M – F.
Order By Phone	(571) 237-5545
Customer Service	(571) 237-5545
Order By Fax	(703) 337-4390

Order By Mail	LR-ASSOCIATES, LLC 8423 Chillum Court Springfield, VA 22153 Tel: (571) 237-5545 Fax: (703) 337-4390 Email: lrconsulting@cox.net
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Order Via E-Mail For Internet security when placing your orders via e-mail: lrconsulting@cox.net.

CUSTOMER INFORMATION

- 1a. Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers:
874-504, 874-504RC (Deployment Logistics)
- 1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.
- 1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item. **Check 'LABOR CATEGORY DESCRIPTIONS' below.**
2. Maximum Order: **\$1,000,000.00**

3. Minimum Order: **\$100.00**
4. Geographic Coverage (delivery Area): **Domestic only**
5. Point(s) of production (city, county, and state or foreign country): **Same as company address.**
6. Discount from list prices or statement of net price: Government net prices (discounts already deducted).
See Attachment.
7. Quantity discounts: **None Offered**
8. Prompt payment terms: **2% at 15 days**
- 9a. Notification that Government purchase cards are accepted up to the micro-purchase threshold: **Yes**
- 9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold:
will accept over \$3,000
10. Foreign items (list items by country of origin): **None**
- 11a. Time of Delivery (Contractor insert number of days): **Specified on the Task Order**
- 11b. Expedited Delivery. The Contractor will insert the sentence "Items available for expedited delivery are noted in this price list." under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery: **Contact Contractor**
- 11c. Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery: **Contact Contractor**
- 11d. Urgent Requirements. The Contractor will note in its price list the "Urgent Requirements" clause of its contract and advise agencies that they can also contact the Contractor's representative to effect a faster delivery: **Contact Contractor**
12. F.O.B Points(s): **Destination**
- 13a. Ordering Address(es): **Same as Contractor**
- 13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).
14. Payment address(es): **Same as company address**
15. Warranty provision.: **Contractor's standard commercial warranty.**
16. Export Packing Charges (if applicable): **N/A**
17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):
Contact Contractor
18. Terms and conditions of rental, maintenance, and repair (if applicable): **N/A**
19. Terms and conditions of installation (if applicable): **N/A**

20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): **N/A**
- 20a. Terms and conditions for any other services (if applicable): **N/A**
21. List of service and distribution points (if applicable): **N/A**
22. List of participating dealers (if applicable): **N/A**
23. Preventive maintenance (if applicable): **N/A**
- 24a. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants: **N/A**
- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor's website or other location.)
The EIT standards can be found at: www.Section508.gov/.
25. Data Universal Numbering System (DUNS) number: **82-8647409**
26. Notification regarding registration in Central Contractor Registration (CCR) database: Registered

The awarded labor categories and prices are as follows:

Labor Category	Minimum Education	Minimum Experience	Offered GSA Rate Inclusive of IFF
Administrative Assistant	High School	2	\$ 51.34
Asset Manager I	Bachelor's Degree	10	\$ 123.42
Asset Manager II	Bachelor's Degree	5	\$ 93.80
Logistics Analyst I	Bachelor's Degree	10	\$105.98
Program Manager	Bachelor's Degree	6	\$ 123.42
Technical Writer	Bachelor's Degree	2	\$ 51.34

SERVICE CONTRACT ACT (SCA)

Labor Category	SCA Equivalent Code -Title	Wage Det. Number
Administrative Assistant	01311 - Secretary I	05-2103

The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the SCA labor categories are based on the U.S. Department of Labor Wage Determination Number identified in the SCA matrix. The prices offered are based on the preponderance of where work is performed and should the contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly."

LABOR CATEGORY DESCRIPTIONS

1. Administrative Assistant

Education:

Must have at least a High School Diploma Military Training, may be substituted for the diploma.

Roles & Responsibilities:

1. Researches, organizes, writes, edits, proofreads, and produces a broad range of reports, manuals, presentations and other technical publications
2. Recommends overall document organization and layout, editorial standards, formatting, and publication methods
3. Chooses fonts or types, designs lettering, logos and layouts, and selects style, technique, and medium best suited to produce desired effect and conform to document and reproduction requirements
4. Verifies technical documentation is accurate, complete, meets editorial guidelines and government specifications, and follows all required standards for quality, graphics, markings, coverage, format and style
5. Conceives, designs and develops graphics and illustrations from models, sketches, memory, written or verbal instructions, and imagination for use in technical materials, and for inclusion in software and applications development
6. Uses computer hardware and software to prepare, revise, print and store text, illustrations, graphs, and charts
7. Operates photography equipment, such as still, digital, and video cameras, in the design and production of photos and videotapes
8. Coordinates document production with outside sources or vendors when necessary

Experience:

Must have at least two (2) years experience. Also should have experience:

1. In documentation, such as technical writing, document design, document development and production, editing, layout, and desktop publishing
2. In visual arts such as graphics design, illustration, photography, and video
3. Multimedia design and presentation background, such as incorporation of photos, audio, video, text, and graphics into reports, manuals, presentations and other technical publications
4. Knowledge and experience in the use of computer software and hardware to design and produce documents, graphics, videotapes, and web pages.

2. Asset Manager I

Education

Must have at least a BS/BA degree in logistics, management, or other related discipline. An additional four years of experience or military training may be used to substitute for a Bachelors degree.

Roles & Responsibility

1. Demonstrated Knowledge of program and project management skills, policies, concepts, practices and principles.
2. Knowledge of strategic and performance based management planning concepts and applications.
3. Ability to oversee and direct a subordinate staff.
4. Ability to interact effectively with diverse individuals at all levels of authority both inside and outside the agency.
5. Ability to communicate in writing.

Experience

Must have at least ten (10) years experience or military training. Must have knowledge of one or more of the following topics: Management of Defense Acquisitions, "Trail Boss" Contracting for Major Information Technology Systems, Advanced Contract Law, Advanced Contract Administration, Cost and Price Analysis Contract Law, Intermediate Contracting, Basic Contract Administration, Introduction to Contracting, Simplified Acquisitions, Contracting By Negotiation, Contracting for Contracting Officer's Representatives, Contracting for Services, Cost Analysis, Developing Performance Based Statements of Work, Negotiation Techniques, Types of Government Contracts, Evaluating Contractor Performance, and Strategic Planning.

3. Asset Manager II

Education

Must have at least a BS/BA degree in logistics, management, or other related discipline. An Additional four years of experience or military training may be used to substitute for a Bachelors degree.

Roles & Responsibility

1. Demonstrated Knowledge of program and project management skills, policies, concepts, practices and principles.
2. Knowledge of strategic and performance based management planning concepts and applications.
3. Ability to oversee and direct a subordinate staff.
4. Ability to interact effectively with diverse individuals at all levels of authority both inside and outside the agency.
5. Ability to communicate in writing.

Experience

Must have at least five (5) years experience or military training. Must have knowledge of one or more of the following topics: Management of Defense Acquisitions, "Trail Boss" Contracting for Major Information Technology Systems , Advanced Contract Law, Advanced Contract Administration, Cost and Price Analysis Contract Law, Intermediate Contracting, Basic Contract Administration, Introduction to Contracting, Simplified Acquisitions, Contracting By Negotiation, Contracting for Contracting Officer's Representatives, Contracting for Services, Cost Analysis, Developing Performance Based Statements of Work, Negotiation Techniques, Types of Government Contracts, Evaluating Contractor Performance, and Strategic Planning.

4. Logistics Analyst I

Education

Must have at least a BS/BA degree in logistics, business, science, or other related discipline or four years of military training may be used to substitute for a Bachelors degree.

Roles & Responsibilities

- Review and assess the process and procedures related to import/export, fees & tariffs, storage, trade documents, security, policy & procedures.
- Review and assessment of logistic systems for deployment.
- Identify, research, and analyze compliance issues.
- Collaborate with trade, operations, customer service, regulatory and research departments to ensure that the product flow is maintained.
- Identify the problem areas of the logistical process and make recommendations for improvement.
- Prepare reports for briefs.

Experience

Must have at least ten (10) years experience.

5. Program Manager

Education:

Must have at least a BS/BA degree in logistics, business, or other related discipline.

Roles & Responsibilities:

1. Reviews project proposal or plan to determine time frame, funding limitation, procedures for accomplishing project, staffing requirements, and allotment of available resources to various phases of project
2. Establishes work plan and staffing for each phase of project, and arranges for recruitment or assignment of project personnel
3. Confers with staff to outline work load and assign duties, responsibilities, and scope of authority
4. Directs and coordinates activities of staff or other project personnel to ensure that project progresses on schedule and within prescribed budget
5. Reviews status reports prepared by staff or other project personnel and modifies schedules or plans as required
6. Confers with staff and other project personnel to provide technical advice and resolve problems
7. Confers with government regulatory and other agencies regarding project activities, when applicable
8. Authorized to interface with the Government Contracting Officer (CO), the contract level Contracting Officer's Representative (COR), government management personnel and customer agency representatives. Responsible for formulation. and enforcing work standards, assigning contractor schedules, reviewing work discrepancies, supervising contractor personnel and communicating policies, purposes, and goals of the organization to subordinates. Shall be responsible for the overall contract performance and shall not serve in any other capacity under this contract.

Experience:

Must have at least six (6) years experience.

6. Technical Writer

Education:

Must have at least a BS/BA degree in business, and/or related discipline.

Roles & Responsibilities:

1. Responsible for supervising and/or performing documentation design, development, and preparation throughout the production cycle that can include: technical writing/editing, editorial consultation, copy design/editing, proofreading, or overall documentation review.
2. Works with all levels of management to define documentation content, guidelines, specifications, and development schedules.
3. May establish, staff, and supervise documentation project teams.
4. Prepares required documentation in an appropriate format.
5. Reviews and analyzes the data and user requirements to ensure that documentation is clear, concise, and valid.
6. Performs substantive editing that ensures document organization and quality.
7. Confirms the adequacy of material submitted for publication or final product quality.
8. Ensures that documents follow the appropriate style guide and may develop project-specific style guide supplements.

Experience:

Must have at least two (2) years of experience.